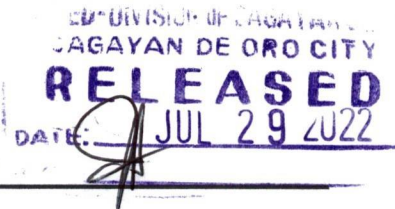




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

July 28, 2022

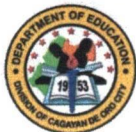
Division Memorandum
No. 298 s. 2022

DESIGNATION OF SCHOOL ENROLLMENT FOCAL PERSON (SEFP)

To: Elementary School Heads/SICs
Secondary School Heads/SICs
Public Schools
This Division

1. Pursuant to DepEd Order 35, S. 2022 re: *Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-Introduction of the In-Person Classes*, School Heads shall designate a School Enrolment Focal Person (SEFP) who will oversee the overall conduct of enrollment in the school, whether in-person or remote.
2. All designated SEFPs are advised to access **tinyurl.com/EnrolmentFocal** and fill-in the data required on or before **August 5, 2022**.
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. For information, guidance, and compliance.


CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent



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